Name.................................

Reg. No..............................

SIXTH SEMESTER B.Com./B.B.A. DEGREE EXAMINATION MARCH 2021

(CUCBCSS—UG)

B.Com.

BCM 6B 15—COMPUTERISED ACCOUNTING WITH TALLY (COMPUTER APPLICATION SPECIALIZATION)

(2014 Admissions)

Maximum : 80 Marks

me : Three Hours

Answers may be written either in English or in Malayalam.

Part I

Answer all questions.
Each question carries 1 mark.

(A) Multiple choice Questions :

1 Purchase book is used to record :

    (a) Credit Purchases.   (b) Cash purchases.

    (c) All purchases.   (d) None of these.

2 The key F4 is used for recording :

    (a) Contra.   (b) Payment.

    (c) Receipt.   (d) Journal.

3 A smaller but convenient method of quantity expressed in relation to stock item is :

    (a) Stock group.   (b) Stock item.

    (c) Cost unit.   (d) Cost centre.

4 Sales tax account is created under the group :

    (a) Sales.   (b) Duties and Taxes.

    (c) Current assets.   (d) Current liabilities.

5 Price list option is available in ———— menu.

    (a) Account info.   (b) Inventory info.

    (c) Display.   (d) Ledgers.

Turn over

(B) Fill in the blanks :

   6 The option reorder level is available in ———— menu.

   7 Under ———— method duty is calculated on total value of the items.

   8 At the time of creating stock item, if the unit is not existing, we can create it by pres ———— keys.

   9 Cash/ Bank book come under the ———— menu.

   10 ———— forms the source document for purchase returns.

(10 × 1 = 10 ma

Part II

*Answer any **eight** questions.*

Each question carries 2 marks.

11 Define a Ledger.

12 What is reverse journal voucher ?

13 What do you mean by current date ?

14 What is grouping of accounts ?

15 What is money measurement concept in accounting ?

16 What do you mean by surcharge ?

17 What is ODBC ?

18 What is the use of Export/Import of data feature of Tally ?

19 What is a profit and loss account ?
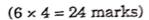
20 What is stock group ?

(8 × 2 = 16 mar

Part III

*Answer any **six** questions.*

Each question carries 4 marks.

21 What are the subgroups of current liabilities ?

22 What are the different method of maintaining accounts in Tally ?

23 How can create and alter a ledger account ?

24 Write a note on : Contra voucher and Debit note Voucher.

25 Explain Tally audit features.

26 What are the objectives of preparing bank reconciliation statement ?

27 Explain the procedure for creating budget in Tally.

28 How can create Godown in Tally ?

(6 × 4 = 24 marks)

Part IV

Answer any two questions.

Each question carries 15 marks.

29 Explain the structure of Tally Screen.

30 What are the different methods of calculating duties and taxes in Tally ?

31 Explain the procedure of preparing bank reconciliation statement.

(2 × 15 = 30 marks)